

**ST PETER'S CHURCH, FIELD BROUGHTON**  
**Minutes of the PCC Meeting held on Tuesday 12<sup>th</sup> July, 2011**  
**At 7.30pm in the Parish Rooms**

**Present:-** Dr E Taylor, Mrs J Slater, Mr M Slater, Mrs S Dean, Mr P Fitchett (Chair).

The meeting opened with prayers led by Mrs J Slater.

1. **Apologies** were received from Canon N Ash, Mr J Hibbert and Mrs B Hibbert.
2. **Minutes of the meeting** held on Tuesday 10<sup>th</sup> May were accepted and signed.
3. **Matters Arising:-**
  - i) Concert - This raised £303.50 and was a most enjoyable evening, many positive comments. Thank you to all who gave donations and assistance.
  - ii) Display Boards – here and in use. Need to consider carefully now what we use them for. **AGENDA ITEM next PCC.**
  - iii) Service Booklets – in process of being compiled by Churchwardens.
  - iv) Wall Gap – builder contacted, in hand.
  - v) Write to Mr D Hirton with regard to access/right of way through gate into Field Broughton Place.  
**Action – Mrs S Dean**
  - vi) Notice Board – price of £500 had been received. Picture lacking in detail eg materials etc If faculty and planning permission are needed this will add significantly to cost. PCC felt we couldn't currently justify the expenditure. Discussion followed on sign at gate indicating church was open.
  - vii) Quinquennial – Mr P Grout (architect) is meeting Mr J Hibbert on 22<sup>nd</sup> July to inspect church.

viii) Memorial Benches – Mrs Gray requested that “In memory of Peter Gray from all his walking friends” be the inscription.

**Action: Mr P Fitchett to a) check whether they wish his dates be included. b) confirm position of bench.**

ix) The Burial Policy ( see May meeting) this is in line with Diocesan Policy.

x) Letter to S Harling – this has been sent.

#### **4. Correspondence .**

i) Meeting regarding Back to Church Sunday date already passed.

ii) Thank you letter from Fr. R. Bailey, to be put at back of church for all to read.

#### **5. Finance**

( See Treasurer’s Report - tabled)

Significant Items

i) Flag cost £139. ii) Concert raised £303 iii) Gift Aid refund £2,700  
iv)DBF Parish Share £1,640.

The PCC ratified the decision of Sunday 22<sup>nd</sup> May to make a Parish Offer of £8.000 for the next year. This is lower than previous years but is taking into account our current financial situation. This may be reviewed should there be significant change of circumstance.

Electricity - Treasurer was given authority to change to paying bill by direct debit so long as check is kept on readings and bills.

**Action. Dr E Taylor**

#### **6. Worship/Services.**

i) Standards of all services need to be maintained.

**Action Mr P Fitchett to talk to Mr J Hibbert.**

ii) Wedding Flowers

There are two further weddings booked this year.

15<sup>th</sup> October 2011 – straight after Harvest. Therefore no point spending a lot on harvest flowers – use garden flowers where possible.

Bride to organise her own florist as Mrs J Slater is away. Church warden to talk to bride

18<sup>th</sup> December 2011 - Just after Friends Christmas event, so need to remove greenery from windows etc.

***Actions: Mrs J Slater to liaise with bride over colours etc as it is in the run up to Christmas:***

***Mr P Fitchett to talk to Friends regarding greenery***

We are on the list of venues the Swan Hotel gives out, may get more weddings from couples who live outside parish.

It was proposed that for weddings of non resident couples they should be asked to use a florist

Clergy booking wedding dates for Field Broughton should liaise with Churchwardens first. ***Action: Churchwardens to advise Team Rector***

iii) Field Broughton PCC Baptism Policy 2<sup>nd</sup> and 4<sup>th</sup> Sunday during Service.

( Ask/advise Team Rector/clery – Action Churchwardens?)

## **7. Fabric**

i) Health and Safety

a) Designated Health and Safety Officer is Mr P Fitchett.

b) The PCC unanimously agreed to adopt the Diocesan Health and Safety Policy.

c) This Policy to be reviewed annually at meeting before the Annual Parish Meeting.

ii) Smart water - been applied by Lead Contractors.

iii) Security Lighting. It was decided to leave this for now as oil tank is now padlocked and lead marked.

## **8. Churchyard**

i) Wall Gap – In hand.

ii) Rubbish/bins back to normal ( See Correspondence from SLDC)

iii) Churchyard Maintenance – need to raise more money to cover costs of cuts. At discretion of committee if we have to have 4 cuts due to lack of volunteers etc. then this could be taken from church account.

***Action: Donation letters to be given to all PCC members to give out ie to helpers no longer fit enough to come to cuts who wish to contribute***

**9. Deanery/Diocese/Churches Together.  
Churches Together.**

Boarbank Carol Service 3.30pm on 27<sup>th</sup> November 2011

**10 Team Council**

**Cartmel Vacancy** – See Minutes of Meeting of Joint PCC's of Cartmel and Field Broughton held on 28<sup>th</sup> June 2011.

27<sup>th</sup> July – Profile Group Meet

9<sup>th</sup> August – Agreed drafts circulated to PCC members

16 August – Joint PCC Meeting 7.30pm in Cartmel Vestry.

15<sup>th</sup> September – Team Council Ratification of Profile and Advert

23<sup>rd</sup> and 30<sup>th</sup> September – Advert in Church Times

21<sup>st</sup> October – Closing date for applications

10<sup>th</sup> and 11<sup>th</sup> November- Interviews by Patronage Board.

**11. AOB**

i) Parish Weekend – Friday 20<sup>th</sup> January to Sunday 22<sup>nd</sup> January at Rydal Hall. £62 per night. Publicity out September.

ii) Computer Records – Mr J. Hibbert storing information. Check at next PCC if we need to do anything else ie. How we pass on information etc.

**12 Next Meeting - Tuesday 20<sup>th</sup> September.**

