

**CARTMEL PENNISULA TEAM MINISTRY
ST PETER'S CHURCH FIELD BROUGHTON
PCC Meeting held on Tuesday 10th September 2013 at 7.30pm
In the Parish Rooms**

Welcome and Prayers.

1. **Apologies** were received from Mr P Fitchett and Mr M Slater.
2. **Mission Action Plan**
Covered under items later in Agenda
3. **Minutes of Meeting held on 9th July 2013**
The Minutes were approved and signed as a correct record.
4. **Matters Arising:-**
The Treasurer reported that the costs of the tree surgeons for the felling of the chestnut tree was taken from general fund rather than shared with churchyard account, this action was met with approval by PCC.
5. **Correspondence** None received
6. **Finance**
Treasurer had nothing significant to report, the balances are similar to those reported previously to PCC. We are generally spending slightly more than we receive in income.
7. **Worship and Services**
 - i) **Back to Church Sunday** – arrangements were made to visit High Newton by Revd N Devenish and Mr J Hibbert.
*Actions:- Posters and invites to be produced and distributed.
Mr J Hibbert sorting out favourite hymns and liaising with Mrs S Boyce (organist).*
 - ii) **Harvest Festival**
Harvest Supper to take place on Friday 4th October and Harvest Festival on Sunday 6th October at 9.30am. Need to give 2 weeks' notice to congregation regarding the provision of gifts and produce. The non-perishable goods will go to the Food Bank and perishable items to the Children's Centre in Flookburgh. The Harvest collection will be divided between the Bishop's Harvest Appeal and Open Door for the Christian Church in Syria.
*Actions;- Harvest loaves to be baked by Mrs B Hibbert and Mrs V Dixon.
Mrs B Hibbert to inform Leven Valley School*
 - iii) **Remembrance Day/All Souls**
It was decided to make it a Remembrance Day service only. Invite to be printed including the poppy motif, to include wording referring to general remembrance of the loss of a loved one.
*Action: Pew sheets/posters Mr J Hibbert and Mrs B Hibbert
Service sheet – Revd N Devenish and Mr J Hibbert*

iv) Christmas Arrangements

Christingle Service

This is to be held on Sunday 1st December at 6pm. Revd N Devenish to inform Cartmel Primary School and Mrs B Hibbert to contact Leven Valley School. There will be no morning service that day.

Action:- Mr J Hibbert to include in Pew Notices etc. and put in Parish News

Derian House/Tree of Light – needs organising and new stars making and reference to it made in Notices and Pew Sheets in weeks before Christmas

Action:- Mrs V Dixon to sort out

Decoration of Church

It was agreed that decorations could be put up ready for 9 Lessons and Carols. Church to be decorated and Crib put up (without Jesus) on Saturday 14th December Arrangements with candles in done on window ledges.

Action:- Mrs J Slater to organise

The 9 Lessons and Carols Service to be on 15th December at 6.30pm. It was agreed that readers do not have to be part of regular congregation after last year's successful service.

(Agenda Item for November PCC – discussion of 2014 Christmas arrangements)

Carol Singing – this will take place on Tuesday 17th December in High Newton and Thursday the 19th in Field Broughton area.

Christmas Day Collection to Derian House.

v) Epiphany Lunch – to be held on Sunday 5th January 2014 at 12.30pm with a Jacob's Join buffet from a guide menu. Similar arrangements to last year.

vi) Weddings in 2014

Action:- Revd N Devenish to confirm dates with Mrs J Slater

vii) Service Sheets. Further discussion took place on new Common Worship Service Sheet and Eucharistic prayer. When finalised Mr J Hibbert's name will be replaced with the PCC of Field Broughton.

8. Fabric

Vestry shelves – quote of £140 plus VAT received this was based on 7/8th board it was agreed this should be 1¼" it was agreed to go ahead on this basis.

Repairs to organ tracery – completed

9. Churchyard

Crossley Bench – the Crossley family are replacing the bench.

Maintenance of trees etc on East Wall/Position of store.

Action: Mr M Slater. The damaged yew tree and one nearby are to be pruned back and allowed to re-grow. The store for grave sides to be relocated - Churchwardens and churchyard committee to agree position.

10. Deanery/Diocese/Churches Together

Nothing to report

11. Team Council

Next meeting 14th November.

12. AOB

Heater for vicar's pew to arranged.

Next meeting -Tuesday 19th November 2013 at 7.30pm in Parish Rooms

Meeting closed at 9.20pm with the Grace