

**CARTMEL PENNISULA TEAM MINISTRY
ST PETER'S CHURCH FIELD BROUGHTON**

**Minutes of PCC Meeting held on Thursday 9th January 2014 at 7.30pm
In the Parish Rooms**

Present: Rev N Devenish, Mr J Hibbert, Dr E Taylor, Mrs B Hibbert, Mr M Slater, Mrs J Slater, Mrs V Dixon, Mrs S Dean

Welcome

Rev. N Devenish opened the meeting with prayers.

1. Apologies None all present

2. Mission Action Plan Rev N Devenish commented on the success of the Christmas Services. Will be covered in other Agenda items

3. Minutes of Meeting held on 19th November 2013. These were approved as a correct record.

4. Matters Arising. All covered under appropriate Agenda headings

5. Correspondence Change of date for Cross of Unity, now arriving on Sunday 12th January 2014.

6. Finance

i) Report from Churchyard Committee on trees and works to level graves, to be dealt with under Item 9.

ii) The Treasurer reported no exceptional items of income or expenditure had occurred since last meeting.

iii) Christmas Day Collection, the Tree of Light and residue from Epiphany lunch raised £220 for Derian House Children's Hospice. The Carol singing raised £166 for St Mary's Hospice in Ulverston.

iv) It was proposed that Mr M Slater replace Mr P Fitchett as CCLA signatory following his resignation. Proposed by Dr E Taylor and Seconded by Mrs B Hibbert

7. Worship and Services

i) Review of arrangements for Christmas 2013

a) *Carol Singing* – this was well received in the community; Priory Hotel would like to advertise it next year.

b) *Christingle* – This was well attended with an adult congregation. Discussion on the date and timing of service took place. It proposed to hold one again on Sunday 21st December at 4pm with a shorter service and to include a Blessing of the Crib. Need to liaise with our Children's Society co-ordinator.

c) *9 Lessons and Carols*- the refreshments after the Service were well received. However, after discussion on the issues that arise with having both events on same evening, it was agreed that in future it would work better if Christmas supper was either on a different day to the Carol Service or a longer time between the service and the supper.

d) *Friends of St Peter's*. Now Mr P Fitchett is no longer on PCC a system of communication between the Friends of St Peter's, the PCC needs to be established. It was proposed that Mr M Slater who is on the Friends of St Peter's be the PCC rep on the Friends Committee. The Parish Room is the responsibility of the vicar and the Churchwardens, with an elected Parish Room Committee looking after the management of the rooms.

Action:- It was proposed a meeting be arranged between Rev N Devenish and the churchwardens with the officers of Friends of St Peters to discuss the way forward.

Dr E Taylor to arrange

There also needs to be liaison with the editors of the Community News. It was agreed to decide the Easter programme of services at the November PCC meeting to ensure it makes the spring editions.

ii) Mothering Sunday and Easter.

a) Mothering Sunday

Invites to be printed by 1st March, requests for distributors to be included on Pew Sheets, to be delivered by 15th March. Posies of flowers Mrs J Slater and Mrs S Dean to arrange.

b) Ash Wednesday, Palm Sunday, Good Friday – No services, put time of Cartmel Priory Service on Pew Sheets. Review decisions on these services when planning next year's services.

c) Easter Sunday – Actions:-Mr J Hibbert to arrange for posters for village noticeboards, caravan parks etc. Mrs B Hibbert to organise Easter Egg Hunt.

d) Corpus Christi – discuss next meeting.

e) St Peter's Day - June 29th 2014 is 120th Anniversary of the consecration of the church. Sub-committee to be set up to organise, possible joint project with the Friends of St Peter. **Action:- Mr J Hibbert to organise and report back to next meeting.**

8. Fabric

i) Electric Testing – testing in hand to define where fault is. **Dr E Taylor to sort with Mr P Fitchett, 15th March was suggested as a possible date.**

9. Churchyard

i) *Maintenance of trees*- nothing further to be done, yew trees damaged by falling chestnut tree to be cut back and reshaped if possible: **Action Mr M Slater and Mr T Dixon**

ii) *Grass Cutting 2014* – quotations to be obtained (3 if possible) for grass cutting: **Action Mrs S Dean**

iii) *Annual Inspection of Churchyard* – Churchyard committee meeting to be held on Wednesday 15th January at 1pm to inspect gravestones and plan works for 2014, look at location of store and next burial plots and to look at feasibility of levelling between graves.

iv) A wall gap was reported at the back of compost store – **Action:-Mrs S Dean to contact Mr S Woodburn.**

10. Deanery/Diocese/Churches Together

Deanery and Diocese nothing to report.

Churches Together – Induction of new URC minister to take place on 23rd January.

11. Team Council – Churchwardens to attend next meeting on Thursday 16th January to discuss the Ministry Strategy.

12. Any Other Business.

i) *Service of the Word* – it was agreed to produce new service booklets, in same format as other new Service Books with exactly same content as present one, the only change being to traditional Lord's prayer from the modern one.

ii) Plans for APCM

Date for APCM fixed as April 24th 2014 at 7pm. Mrs B Hibbert to arrange nibbles and Mr M Slater to organise wine and glasses.

Accounts to be ratified at next meeting on 25th February 2014.

Reports to Secretary before March 24th (See list at end of Minutes)

Note: Ensure Finance Report is reproduced without alteration to original (scan in or photocopy not re-type)

iii) Request that topic of Elderly in the Parish be an Agenda Item for next meeting

13. Date and Time next meeting - Tuesday February 25th 7.30pm

Meeting closed at 9.30pm with the Grace

List of reports/items for APCM to be with Mrs S Dean by March 24th at latest .

Mrs S Dean

Agenda

Minutes of the last Vestry Meeting and APCM held on 14th April 2013

Cartmel Priory School Governor's Report

Churchyard Report

Obtain Team Rector's Report

Compile Annual report

Mrs B Hibbert

Leven Valley School Governor's Report

Deanery Synod Report (brief note)

The Electoral Roll

Rev N Devenish

Team Vicar's Report

Mr M Slater

Churches Together Report

Mr J Hibbert

Team Council Report (brief note)

Dr E Taylor

Treasurer's Report

Dr E Taylor & Mr J Hibbert

Churchwardens Report

Obtain Parish Room Report.

ii) Plan Services 2014 – Mothering Sunday, Easter,

8. Fabric

Electric Testing
Church Cleaning

9. Churchyard

i) Maintenance of trees
ii) Grass Cutting 2014
iii) Annual Inspection of Churchyard – gravestones etc.

10. Deanery/Diocese/Churches Together

11. Team Council