

**CARTMEL PENNISULA TEAM MINISTRY
ST PETER'S CHURCH FIELD BROUGHTON**

Minutes of

**PCC Meeting to be held on Tuesday 10 January 2017 at 7.30pm
at Field Broughton Parish Rooms.**

Present:- Rev N Devenish, Dr E Taylor, Mr J Hibbert, Mr B Crossley, Mrs B Hibbert, Mrs V Dixon, Mrs V Richardson, Mrs S Dean.

Welcome and Prayers. Meeting opened with prayers by Rev N Devenish

1. Apologies received from Mr M Slater

2. i) Mission Action Plan

Cartmel and Field Broughton have decided not to take part in the recruitment process for new Team Rector as both PCC's felt it would be inappropriate while in the process of leaving the team.

There is a meeting on 16th January with the Bishop and Cartmel and Field Broughton congregations at Cartmel which will be an opportunity to ask questions regarding next stages. The congregation have been made aware of meeting.

ii) Visitation from Archdeacon

The Archdeacon's visitations for both Field Broughton and Cartmel have taken place with the Archdeacon of Carlisle as Archdeacon Penny Driver felt this would be more appropriate given the circumstances.

The feedback on both parishes was very positive. The Venerable Christopher Simms has sent a Summary Document to the Church wardens outlining areas of commendation, notably the website, manual and condition of church and noting a few items requiring attention primarily further development of Strategy into an action plan, and support for clergy. To support our ambitions for growth, he specifically recommended the Church of England research paper 'Anecdote to Evidence' which has also been drawn on in support of leaving the Team

iii) Strategy Document

Final version was accepted and will be put up for display.

3. Minutes of Meeting held 22nd November 2016 - approved and signed.

4. Matters Arising:-

All on Agenda

5. Correspondence

Letter from Diocesan Secretary.

The letter was advising of the suspension of the Board of Patronage for this appointment, there were no comments from the PCC on this matter to report.

6. Finance

i) Treasurer's Report

No areas for concern with the finances, though it was noted that over last 2 months we had spent twice our income, this is due to annual bills but was important to note.

ii) Contribution to Priory School.

Request from Team Secretary for contribution for the Cartmel Priory School – this has been sent.

iii) APCM

Provisional date fixed for 7pm Tuesday 28th March in Field Broughton Parish Rooms (this has since been confirmed as the date). Next PCC meeting to approve accounts and reports Tuesday 21st February at High Newton Village Hall.

iv) Future Giving.

Treasurer noted that for services with special collection e.g. Christmas Services planned giving/envelope collection is lower on these occasions, will give further discussion when giving is reviewed at a later date

7. Worship and Services

i) Plan services and Events for year.

Valentines Sunday Service - Sunday 12th February, sample invite was circulated and approved. Form of service was discussed it was agreed to have some secular readings in a shortened Communion Service.

ii) Review of current pattern on Services. Postponed till after APCM

iii) Christmas Review.

Christmas morning service was well attended and very successful. Christingle had lower attendance than previous year, discussion took place as to timing and date. It was decided to have Nine Lessons on 10th December and Christingle/Crib Blessing on 17th December and final timings will be decided later. Also was suggested that congregation be asked for their comments on Christmas arrangements.

8. Fabric

i) Quinquennial works - on going

ii) Church Cleaning - this will take place on 19th March.

9. Churchyard

i) Annual inspection of churchyard – to be arranged.

ii) Burial Policy – Headstones

It was agreed that when there is no room for further inscriptions on the original headstone, then it will be acceptable to place an extra stone laid flat on grave.

10. Pastoral/ Community/ Outreach/ Digital updates

i) Pastoral Mrs J Slater is continuing with visiting.

ii) Friends of St Peter's

There has been a constructive meeting between Friends of St Peter's and the Churchwardens on the way forward. This included early information on events from both sides and including a page for the Friends on St Peter's website.

iii) Parish Rooms

Churchwardens in role of Trustees of Parish Rooms will write to the Parish Rooms Committee requesting sight of documentation relating to legally required safety checks and certificates. E.g. Pats tests, insurance, electrical circuit test and Fire Officer's report etc.

iv) Digital updates. Friends events, pew notices, minutes and policies on website.

11. Deanery

Deanery Synod is on 25th February Mrs B Hibbert will attend

Diocese – nothing to report

Churches Together - Service on Sunday 22nd January 3pm at Methodist church

12. Team Council – Next meeting 7.30pm Thursday 19th January at Flookburgh,

Mrs S Dean is unable to attend Mr B Crossley will attend in her place. Mr J Hibbert will attend and has requested a slot on the Agenda to address the meeting concerning exit from the Team

13. **Any Other Business** Mrs V Richardson is working on the format of a new meditation/book group in church.

Date of next meeting - Tuesday 21st February at High Newton
Meeting closed with the Grace.