

CARTMEL PENNISULA TEAM MINISTRY
ST PETER'S CHURCH FIELD BROUGHTON
PCC Meeting held on Tuesday 13th March 2012 at 7.00pm
in the Parish Rooms, Field Broughton.

Present: Rev N Devenish (Chairman), Dr E Taylor, Mr and Mrs J Hibbert, Mr and Mrs M Slater and Mrs S Dean.

MINUTES

Welcome and Prayers.

The Reverend Nick Devenish was welcomed to the PCC and opened the meeting with prayers.

- 1. Apologies;** Mr P Fitchett
- 2. Minutes:** The Minutes of the Meeting held on Thursday 12th January 2012 were approved and signed.
- 3. Matters Arising:-**
 - i) Notice Board.** A quote had been obtained with a total cost of £525 inc. VAT. It was agreed to find a way to finance it without using operating income, it was suggested we use the donation from Mr S Harling if the project goes ahead. The PCC agreed to obtain quotes in different materials and finishes.
Action: Mr J Hibbert.
 - ii) Eucharistic Licences.** These have now been received.
 - iii) Amendment to Cremation List.** Permission has been obtained from Mrs Marshall to change date to 1983. Mr A Clarke (Undertaker) is dealing with it and the two additions to the list. To be done by firm who made plaque. In future families will sign off the agreed wording. The whole plaque is being re-engraved with no numbering.
 - iv) Memorial plaques.** Mrs J Slater and Dr E Taylor sorting.
 - v) Flower policy.** Mrs J Slater circulated a response to policy. To be discussed next meeting.
 - vi) Youth Minister.** Funded by Team Council.
 - vii) Annual Parish Meeting.**
Arrive at 7pm to sort out room.
Refreshments will be provided by Mr and Mrs Slater
Mrs J Slater will circulate posters.
Reports will go out w/b 26th March to PCC members and into back of church.
Forms, minutes and agendas will also be put into church.
Mr J Hibbert agreed to stand for election as churchwarden. Mr P Fitchett has tendered his resignation. Mrs S Dean is willing to continue as secretary and Dr E Taylor is willing to continue as Treasurer.
Discussion followed regarding recruiting volunteers and getting more people involved with church.

Action: Arrange extra meeting to look at future plans.

4. Correspondence.

Letter received from Mr J Coward Architect, offering the PCC the archive files on the church. Mr J Hibbert has collected them.

Letter received regarding memorial wording.

5. Finance.

i) Dr E Taylor presented the Annual Accounts and his report on the year's finances. Mr J Hibbert thanked Dr E Taylor for preparing the accounts and his report.

ii) Procurement Policy – this has been added to Treasurer's Section of Manual as agreed.

iii) There is to be a donation of £10,000 made to church from the estate of Mrs Schora to be used for Christmas flowers and the churchyard. It was agreed that up to £50 be used for the pedestal and rest of interest/income for grass-cutting.

6. Worship

i) Service Booklets review to be on July Agenda.

Mr J Hibbert to purchase a new copy of Time and Seasons

A further 20 booklets have been printed. Feedback – covers to dark to reads print.

ii) Prayer Chain - Mrs J Slater going to meeting with Mrs M Simon.

7. Fabric

i) **Roof repair.** Mr P Grout visited church on 12th March. The porch repairs are to his satisfaction, on the south transept roof the lower rows of tiles not put back properly. *Action: Mr J Hibbert to contact North West Lead*

ii) **Security Light.** Mr C Atkinson (electrician) has been out to give cost for light. Mr J Hibbert will get more exact costing for installing PIR and oval bulkhead light to cellar steps. It was decided not to go ahead with lighting over the oil tank as it would be unlikely to prevent theft and as regards possible insurance claims it would be sufficient to show padlock had been broken. More secure locking would probably mean thieves would damage oil tank further to gain entry.

iii) **Church Cleaning.** Mr P Fitchett will list maintenance jobs he does. E.g. polishing brass.

iv) **Frontal Repairs.** Mrs J Taylor is visiting shop in Bolton that supplies materials for repairs. We will try to find a group/ someone who is willing to help with the restoration.

v) **Insurance of named items**

Mr J Hibbert to get Sotheby's to value brass lectern.

vi) **Vestry Security** Mr J Hibbert has asked Mr P Grout the architect what could be done to prevent access from kitchen/toilet area to main vestry. He

suggested an ironwork grille. It was agreed to put this on the faculty with the roof faculty/security light/notice board but to say details to follow. Then we would obtain Archdeacon's approval. *Item for next agenda.*

8. Churchyard

i) Interment of ashes. Dates for memorial etc. become responsibility of funeral directors. There will be no further numbering of the memorial. Updated Burial Policy was accepted.

ii) Wall. The wall on main road side near sycamore tree is bulging, needs inspecting. May have to look to felling tree in future.

iii) Grass cutting. Will obtain a quote from Mr M Chorley if price is same as last year we will not go out for further quotes.

9. Deanery

There is a meeting coming up. A Treasurer's meeting took place last week with Derek Hurton, Dr E Taylor attended.

Churches Together Dates of future events were given out.

6th April 11 am Walk of Witness

8th April 6.15am Easter Sunrise Service at Hampsfell Car Park

23rd April 7.30pm AGM at the URC Hall

13th May Christian Aid Week Service 6.30pm at the URC church

3rd June 6 for 6.30pm 'Praise on the Lake' from Lakeside

Edwardian Fair The stall is booked and help will be needed on the day.

10. Team Council.

There is to be an event welcoming the new parishes of the Leven Valley Benefice on the 7th June.

Prayer Chain protocol circulated.

Mrs J Slater gave a report on the Team Weekend in January it had been a very positive experience.

Rev Jackson has a wide range of materials for lay training.

The Parish magazine to be sent to all other parishes.

11. AOB

Levens Choir Concert. This is taking place on Sunday 17th June between 4-5pm. Help is needed putting up posters and providing refreshments to go in next magazine. **Details to go to editor: who is sorting?**

Domain Name. This has been registered and links to the A Church Near You web-site at present till we get our own web site.

Agenda item next meeting.

The meeting closed at 9.20pm with the Grace.