

CARTMEL PENNISULA TEAM MINISTRY
ST PETER'S CHURCH FIELD BROUGHTON
PCC Meeting held on Tuesday 15th May 2012 at 7.30pm
In the Parish Rooms, Field Broughton.

Present: Rev N Devenish (Chairman), Mr P Fitchett, Mr and Mrs J Hibbert, Mr and Mrs M Slater and Mrs S Dean. Mrs V Dixon

MINUTES

Welcome and Prayers

Reverend N Devenish opened the meeting with prayers and welcome Mrs V Dixon to the PCC.

1. Apologies

Apologies were received from Dr E Taylor

2. Minutes of meeting of 13th March 2012 were approved and signed.

Item 3 vii) Amended to read Mrs B Hibbert helped with refreshments.

3. Matters Arising:-

i) Notice Board – awaiting price from Signworks and another similar firm.

Design details agreed for DAC.

ii) Cremation Plaque taken for amending.

iii) Flower Policy – original one circulated to be amended.

a) Advent/Christmas

- Greenery for Friend's Concert at beginning of December to be cleared,
- Candles to be left - can be taken away if needed and will be lit for Carol Service and Christmas Day.
- Red, gold and green and white allowed during advent. Decoration with Christmas colours done for Carol Service week before Christmas, will last over Christmas period.
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b) Wedding Flowers

- Leaflet to be given to prospective couples regarding wedding policy/guidelines, and inventory detailing what church can provide in form of tick list.
- To include slip with details and contacts for wedding couples.
- New Church of England application form will cover most of these items and will be used for future weddings.
- Need to provide our contact details to them.

c) Wedding Planning Leaflet – Agenda Item for next meeting.

Action: Meeting to be arranged with Rev N Devenish, Mrs J Slater and Mr J Hibbert to discuss above.

4. Correspondence

Letter from Staveley Parish Council with donation to Churchyard upkeep

Letter received from DAC regarding Faculty for Notice Board, External Light, Vestry Security, change of roof material. The supplementary information has been sent and acknowledged.

5. Finance - Treasurer away, nothing to report.

6. Worship and Services.

i) **Service booklets** – comments have been received on shape. (Agenda item next meeting)

ii) Prayer Chain - is now operational. Mrs J Slater is our representative. Leaflets in back of church. Other people welcome to join chain.

iii) Ascension Day Service 7.30pm at Field Broughton on 17th May, tasks shared by team . Reading by PCC member, Mr P Fitchett is sidesman, refreshments to be provided by Mrs B Hibbert and Mrs R Fitchett. Common Worship books from Priory and hymn books. Car parking signs to be put out.

iv) Corpus Christie.

This will be a Team Event on Thursday 7th June at Staveley in Cartmel at 7.00pm then Jacobs Join refreshments. Put in Notices do we need to know numbers?

v) St Peter's Day Patronal Festival to be held at Finsthwaite on 29th June 7.30pm.

NB: If it falls on a Sunday then each church will have its own Service.

7. Fabric

i) South Transept Lead – finishing off work done and approved by Mr P Grout.

ii) Security Light – location on short wall at back of steps was agreed, light will come on as you go down steps.

iii) Cleaning List –Mr P Fitchett has produced list of tasks.

Action: *Mrs J Slater to type up and circulate by email*

iv) Frontal Repairs

Mrs J Taylor and Mr J Hibbert to assess what needs doing to all frontals, then visit shop in Bolton for trims etc. It was agreed to do worst first and spend up to £500 if necessary. Interest in project is growing, tasks to be shared out among volunteers.

v) Valuation/replacement cost of brass lectern – deferred to next meeting.

vi) Kitchen and toilet access/vestry security.

To be discussed further at next meeting, when all members are present.

In summary;- access can be gained to main locked vestry from kitchen/toilet area. Proposal to be discussed is whether to keep outer vestry open when church is open to the public.

Issues

Cleaning of toilet and kitchen area, they will need checking every day when church is being locked up in evening.

Can break glass and get into vestry. There is security risk even with a grille on opening.

Some evidence open churches suffer less damage – Ecclesiastical Insurance

8. Churchyard

i) First Boon Day cut completed on Sunday 15th May.

ii) Mrs R Fitchett to take care of border round Garden on Remembrance.

iii) Elderberry by lytch gate to be taken out. Action ?

iv) Weed killer needed round the gravel borders to church

Action: *Mr M Slater to contact Dr E Taylor regarding weed killer*

v) Church Wall – monitor bulge on main road side, ok for now.

vi) Graveyard Plans - Mr J Hibbert consolidating the 2 grave plans onto computer.

Print outs 1m x 1m costs £16 approx. need framing and displaying in church.

Mr D Bailey, Grange shop, Youdells in Kendal possible framers.

9. Safe Guarding Policy

This needs reviewing/re-adopting. Mrs B Hibbert will re do notice for porch and send copy to Rev. N. Devenish.

Action; Mrs B Hibbert to bring revised/new Diocesan Policy to next meeting. Re do porch notice.

10 Website

To be looked at later in year. Suggested contacting Priory School to do as project.

Mrs S Dean to ask at school if it is feasible. We need to outline pages required then flesh out.

11 St Peters Away day/morning.

Deferred to next meeting when Dr E Taylor present. To look at ideas discussed at APCM

12 Items from APCM

i) Giving /stewardship/youth attendance/ links with schools and families.

All to be discussed at separate meeting.

ii) Inventory

Mr P Fitchett and Mr J Hibbert going over inventory at present.

iii) Parish Room Financial Report – to be circulated with Minutes.

13. Deanery Synod –

The meeting that was held raised questions over what happens at Deanery Synod meetings and whether the number and function of meetings should be reviewed.

Diocese - nothing to report.

Churches Together. New officers elected. President is Rev. N Ash.

16th June 2012 - Stall at the Edwardian Festival.

Team Council

Easter Card had been available.

MAP – stewardship talk from Mr D Hine

Team Finance Accounts discussed.

Team Walk - 7th July being organised by Rev A Baker and Mr S Webster.

10th June - Jubilee Service venue to be arranged..

17th January 2013 -Team Council Meeting at Field Broughton, Mr P Fitchett to put in Parish Room Diary.

AOB

i) High Newton Village Hall Mr J Hibbert attended Annual Meeting. New committee have had work done on roof and heating.

Bi- monthly magazine now.

ii) Instructions for readers sent round.

iii) Cards – go ahead with 500 cards to be printed cost of 33p each retail price of 65p suggested.

Meeting closed at 9.40pm with The Grace.

