

**CARTMEL PENNISULA TEAM MINISTRY**  
**ST PETER'S CHURCH FIELD BROUGHTON**  
**PCC Meeting held Thursday 19<sup>th</sup> July 2012 at 7.00pm**  
**In the Parish Rooms**

**Present:** Rev N Devenish (Chairman), Mr J Hibbert, Mr M Slater, Mrs J Slater, Mr P Fitchett, Mrs V Dixon, Mrs S Dean.

**MINUTES**

The Rev N Devenish opened the meeting with prayers.

1. **Apologies:** Mrs B Hibbert, Dr E Taylor
2. **Minutes of Meeting** held on 19<sup>th</sup> July 2012 were accepted, with the amendment that Mr P Fitchett attended the meeting.
3. **Matters Arising**
  - i) Safe Guarding Policy – deferred to next meeting as Mrs B Hibbert was unable to attend
  - ii) Manna House - It was agreed that this year the Harvest produce be donated to them along with the cash collection from the Harvest Festival. A donation to St Mary's Hospice would be considered later in the year.
4. **Correspondence**

A letter had been received from Mr and Mrs A D Wood requesting the addition of an inscription to a family headstone Gwenny Lowes' name to be added to headstone for Tommy Hogarth. This was agreed.

*Action: Mr J Hibbert to write to them. There is a statutory fee of £36 for this to be done.*
5. **Finance;**

Nothing to report.
6. **Worship and Services**
  - i) Service Booklets – Mr J Hibbert and and Rev N Devenish to meet next week to progress.
7. **Fabric**
  - i) **Notice Board**

We need to advertise for 28 days that it is going ahead.

*Action; Mr J Hibbert and Mrs S Dean to complete forms etc.*
  - ii) **Frontal Repairs.**

Carry forward to next meeting. Need better method of fastening frontals to altar.

*Action: Mr J Hibbert to liaise with Mrs J Taylor in next few weeks.*
  - iii) **Painting of the Altar Rail**

Mr D Birch requested that Mr J Hibbert spoke to his son Mr N Birch regarding quote for

painting with Smoothrite

**Action Mr J Hibbert.**

**iv) Quinquennial**

We have received key recommendations back from Mr P Grout.

Action; Mr J Hibbert to write to Mr P Grout as report needs submitting to Diocese.

**8. Churchyard**

The churchyard was cut by volunteers on Sunday August 5<sup>th</sup> and Mr M Chorley will be requested to do a cut in early September.

Action; Mrs S Dean.

**9. St Peter's Away Day**

A new date to be arranged provisionally Friday 12<sup>th</sup> October 2012 from 10am to 4pm at Brathay

**10. Deanery - No meeting held.**

**Diocese** – Nothing to report.

**Churches Together**

- Cross of Unity to Field Broughton on 14<sup>th</sup> October
- October 31<sup>st</sup> One World Week Service at St Paul's 6pm
- December 9<sup>th</sup> Carol Service at Boarbank at 3.30pm
- January 17<sup>th</sup> 2013 – Team Council at Field Broughton in Parish Rooms at 7.30pm

**11. Team Council**

It was agreed that Mrs J Slater put Team Council Minutes on to Church Notice Board.

**12 AOB**

**i) Ride and Stride** – Mrs B Hibbert looking after this eg refreshments and opening of church

**ii) Community News** – deadline is 6<sup>th</sup> October. Epiphany lunch to go in November issue. To be held on Sunday 6<sup>th</sup> January, usual team to organise. Ticket cost to be discussed with Dr E Taylor.

**iii) Pew Notices** – Need to rephrase the sentence relating to 'Items for PCC to discuss'

**iv) Clergy Rota** – Mr J Hibbert raised the fact that Rev N Devenish is only taking 7 out of 19 Sunday Services at St Peter's on the next Rota.

Rev N Devenish explained he wished to concentrate his efforts on the Priory over the next few months, and that on the next rota we would have a bigger allocation.

It was agreed that Mr J Hibbert write to the Team Rector expressing the PCC's concern over this arrangement.

**v) Clergy contacts.** - Concern was expressed over recent difficulties contacting clergy during holiday periods. Mrs J Slater is raising this at Team Council.

**vi) Vestry Security/ Public use of toilet.**

Toilet Cleaning – Rev N Devenish reported that the Carlisle cathedral toilets are cleaned once a day. Mr J Hibbert to research cost of grille prior to discussion at Away Day.

**vii) Microphones** – Preachers microphone fixed. PA can play an external ipod eg when recorded music is played at funerals. Cover for lead from socket near toilet has been purchased.

**13 ) Dates of future meetings – Next meeting is Thursday 22<sup>nd</sup> November at 7.30pm**

Further meetings were fixed for Thursday January 10<sup>th</sup> 2013, Tuesday March 12<sup>th</sup> 2013, times to be confirmed.

ix) APCM the dated suggested is 16<sup>th</sup> April at 7.30pm.

- List of reports required to be given out at meeting of 10<sup>th</sup> January 2013
- Reports from PCC members relating to Church activities to be ready for 5<sup>th</sup> March and **circulated to other PCC members before March Meeting** where they will be discussed and approved.
- Other reports eg from schools, Team Rector etc. to be with Secretary for 12<sup>th</sup> March.
- The Annual Report will be produced and circulated to PCC members and Team Rector at least 2 weeks before APCM

**The meeting closed with the Grace**

Signed

Date