

CARTMEL PENNISULA TEAM MINISTRY
ST PETER'S CHURCH FIELD BROUGHTON
PCC Meeting to be held on Tuesday 9th July 2013 at 7.30pm
In the Parish Rooms

Present:- Rev N Devenish, Dr E Taylor, Mr P Fitchett, Mr J Hibbert, Mrs B Hibbert, Mrs V Dixon, Mr M Slater, Mrs J Slater, Mrs S Dean.

Welcome and Prayers. Rev N Devenish opened the meeting with the collect for St Benedict

1. Apologies None

2. Mission Action Plan

Items on plan will be picked up at relevant points in Agenda

3. Minutes of Meeting held on 21st May 2013

The Minutes were accepted and signed.

4. Matters Arising:-

i) Pastoral Visitor included on magazine insert – done.

ii) List of cleaning volunteers – this has been nearly completed with most areas of the church being allocated to volunteers.

Vestry and kitchen - Mr and Mrs J Hibbert

Toilet and cleaning of brasses – Mr and Mrs P Fitchett

Altar, sanctuary and south transept and vicar's pew – Dr and Mrs E Taylor

Porches, ledges and window sills – Mr and Mrs T Dixon

Flowers and vase cupboard – Mrs J Slater

Churchyard and reserves - Mr M Slater and Mrs S Dean

iii) Sidemen's duties being reviewed by Churchwardens

5. Correspondence

i) **Staveley Parish Council**- Donation of £50 received from

ii) **Notice of Team Council meeting** on 18th July at Allithwaite with Archdeacon to discuss the Diocesan Strategy for Ministry. PCC members were urged to attend and to read the documents as major changes are being proposed to organisation of C of E, URC and Methodist churches.

6. Finance

i) **Treasurer's Report** Nothing major to report, no significant changes in bank balances.

Bills - Oil £1,400, £600 lightening conductor, removal of fallen chestnut tree £630

Discussion took place over where payment for works to the trees should be taken from, it was agreed on this occasion to split the cost between the general account and the

Churchyard Fund, leaving enough in for 3rd cut. There are several large, old trees in the churchyard so it is likely that further works will be needed in future. A strategy for funding this needs to be looked at and a protocol for use of Churchyard Capital agreed for future.

Action: Dr E Taylor to bring proposals to PCC Meeting.

ii) **Parish Offer** – It was proposed that £8,250 be offered as our Parish Share for coming year. Proposed Dr E Taylor and seconded by Mr J Hibbert.

7. Worship and Services

i) Services

Review of St Peter's Day Service

Successful service with good response from members of Electoral Roll. Need to look at length of notice given eg put in Parish News and Pew Notices earlier. Proposed that Pew Notices start 4 weeks in advance and personal invites 2-3 weeks before.

Back to Church Sunday 29th September 2013

Need to plan dates for posters and invites – end of August. Rev N Devenish to visit High Newton beginning of September.

Harvest Festival

Service Sunday 6th October and Harvest Supper on Friday 4th October. Put on the posters for Back to Church Sunday. Invite those at Supper to Festival. Discussion took place over whether it better to have Harvest Festival and Supper on same day. Review for next year.

Remembrance Day/ All Souls – Joint service. Posters to be done. Need to explain joint service. Start preparations after 29th September. Collection to be half to British Legion previously.

Christmas Arrangements

It was proposed to send out a small Christmas card with, message in centre and times of the Services on back to everyone in Parish.

Rogation tide – Early May outside service suggested.

ii) Service Booklet on-going

iii) Music in Services – start to sing Creed then ask for views, gradually increase amount of singing and practices. Improve consistency in services.

8. Items from Annual Meeting Plan

All items covered last meeting.

9. Fabric

i) Health and Safety The Health & Safety Policy was adopted by a unanimous vote.

ii) Vestry shelves & Repairs to organ tracery - in hand but delayed due to bereavement.

10. Churchyard

i) Bench in memory of Jonathon Crossley – the bench is rotten and needs to be replaced. The bench need removing and memorial plaque taken off.

Action:- Mr J Hibbert to talk to Crossley family as soon as possible

11. Deanery/Diocese/Churches Together

No meetings held

12. Team Council . See Item 5ii)

13. Any Other Business None

14. Date of next meeting - Tuesday 10th September 2013 at 7.30pm

