

**CARTMEL PENNISULA TEAM MINISTRY
ST PETER'S CHURCH FIELD BROUGHTON
MINUTES OF MEETING
PCC Meeting held on Tuesday 19th November 2013 at 7.30pm
In the Parish Rooms**

Present: Rev N Devenish, Dr E Taylor, Mr P Fitchett, Mr J Hibbert, Mrs B Hibbert, Mrs J Slater, Mr M Slater, Mrs V Dixon and Mrs S Dean

Welcome and Prayers. Rev N Devenish opened the meeting with prayers

1. **Apologies** None
2. **Mission Action Plan** - To be picked up on items as we go through Agenda.
3. **Minutes of Meeting held on 10th September 2013**
Were approved and signed.
4. **Matters Arising:-**
 - i) Wedding Dates 2014 - 3rd May Burrows and Brookes and 16th August Ferguson and Hamblett.
 - ii) Readers at 9 Lessons and Carols - Mr P Fitchett to advise Rev N Devenish of members of congregation who have expressed an interest in reading a lesson this year.
5. **Correspondence**
Thank you letter from Dr J Scarlett.
6. **Finance**
 - i) Thank were expressed to the Friends of St Peter's for the donation of £800.
Action: Rev N Devenish to write to Friends.
 - ii) The Treasurer circulated his report.
 - The family of the late Mrs B Hamer have donated £575 to the church
 - Fees – one set outstanding. **Action Rev N Devenish to follow up**
 - Harvest Collection better £126 and Remembrance Service £49
 - Electric testing (5yearly) being attended to.
Action:-Dr E Taylor meeting O'Connell and Bean to discuss test results and any remedial works needed. Frequency of tests to be clarified.
Parish offer mandate for £ 687.50 in place from January 2014.
Organ and Fire Extinguishers – services have taken place.
 - iii) Strategy for use of Churchyard Capital fund - Dr E Taylor to draft proposals
Discussion took place on use of fund and items of expenditure that may be required for churchyard in future.
 - a) The large sycamores on the roadside are giving concern as they are damaging the wall and are may be at risk of falling across road my need felling.
Action:- Churchyard Committee to seek advice of professional tree surgeon and obtain estimate of any works required to trees.

b) To make churchyard easier to mow in future it was agreed to look at possibility of levelling the older graves. **Action:- Churchyard Committee to discuss**

c) Decision on whether to invest funds and how much to invest depends on expenditure required for a) and b) above, when we have obtained estimates of costs involved then a decision can be made on remaining balance of funds.
There was also discussion on whether works to trees and walls should be paid for out of the Fabric Fund. The pledges and donations to the Churchyard fund are given principally for funding grass-cutting, it was suggested that the donation from Mrs Scorah was to ensure this could be continued in the future, particularly as the volunteers are getting older and we may need more professional cuts.
Action;-Churchyard Committee to report back to next meeting.

7. **Worship and Service,**

i) **Back to Church Sunday** - not just about a single service but about congregation inviting wider community back to church.

ii) **Harvest Festival**- invites worked well for Harvest, it was felt that this was familiar format of service to the community and perhaps less daunting than the Back to Church Sunday one. Need to concentrate on getting people back to festivals as a starting point. Could have been better planned/organised, repeated contact needed, use of names on Electoral Roll important starting point.

iii) **Remembrance Day** - smaller congregation than usual, several regulars away. Next year proposal to have All Souls service in Cartmel Priory open to the team.

iv) **Final arrangements for Christmas 2013**

Mr J Hibbert to organise cards with Christmas arrangements and get to schools and out to volunteers to deliver to houses. Approx 200 needed.

Christingle Service - Sunday 1st December 6pm.

Rev N Devenish and Mrs B Hibbert contacting schools. Mr J Hibbert – pew notices and posters. Mrs B Hibbert to purchase oranges etc. Mrs V Dixon and Mrs J Slater to prepare oranges Sunday morning.

Derian House/Tree of Light - Mrs V Dixon to organise, tree in cellar, new memory cards needed. Pew sheets to mention collection.

Church Decoration. To be done on 14th December in hand, also crib to do that day.

9 Lesson and Carols reading discussed earlier.

Epiphany Lunch in hand.

v) **2014 Christmas Arrangements** – discuss in January with review of this years arrangements.

Items for pew sheets - email to Sylvia, copy to Churchwardens. Programme for next weeks, special collection.

8. **Fabric**

Electric testing dealt with under Matters Arising.

9. **Churchyard**

i) **Crossley Bench** – family have in hand.

ii) **Maintenance of trees on East Wall** Mr M Slater sorting.

Position of store – Church Wardens and Churchyard Committee to discuss.

iii) **Grass Cutting 2014** – Look at alternative quotes/ grass cutting contractors.

10. Deanery

Discussion on Parish Offer, Back to Church Sunday and Mission Community.
Mission Plan not voted through by Diocese but taken as general direction of travel

Diocese Nothing to report

Churches Together

Sunday 1st December at 3.30pm - Carols at Boar Bank

22nd December at 10.30am Grange Carols at St Pauls Church.

Cross of Unity arrives on 8th December from Cartmel Methodists, goes to St Pauls Lindale on January 7th (date to be confirmed)

11. Team Council

Main item of meeting was planning for Bishop Roberts visit in Holy Week 2014.
Slight change of procedure for Safe Guarding
Next meeting Thursday 16th January at Cartmel (tbc)

12. Any Other Business

i) Church Opening times – Agreed to open from Palm Sunday in Spring up to and including the week the clocks alter in the Autumn, this should then cover the half-term break.

ii) Hassocks -Churchwardens to include Hassocks in the list of tasks for sidesmen.

iii) Coffee Rota – those on rota to alert Churchwardens if no one on list for next week.

iv) Mr P Fitchett. The PCC were saddened to receive the resignation of Mr P Fitchett after 19 years on the PCC, as this was his last meeting Rev N Devenish thanked him on behalf of the PCC for his long service, and for everything he had done for the PCC and St Peter's church.

13. Date and Time next meeting 9th January 2014 at 7.30pm in the Parish Rooms