

**CARTMEL PENNISULA TEAM MINISTRY**  
**ST PETER'S CHURCH FIELD BROUGHTON**  
**Minutes of the PCC Meeting**  
**held on Thursday 1<sup>st</sup> October 2015 at 7.30pm**  
**In the Parish Room Field Broughton**

**Present:-** Rev N Devenish, Dr E Taylor, Mr J Hibbert, Mrs V Dixon, Mrs J Slater, Mr M Slater, Mr B Crossley and Mrs S Dean

**Welcome and Prayers.** Rev N Devenish opened the meeting with prayers

1. **Apologies** Mrs B Hibbert

2. **Mission Action Plan**

Diocesan Strategy /Mission Community.

Discussion took place regarding the vacancy at Allithwaite and Flookburgh.

**Action:-Mr J Hibbert will draft a letter later this month to the Bishop on behalf of PCC expressing need for a replacement vicar in the parishes. Letter to be copied to Team Rector, Rural Dean and ....? Penny Driver.**

Covenanted Partnership/Ecumenical County

Response was sent to letter regarding CPEA in September however the deadline has now been extended.

3. **Minutes of Meeting held 2<sup>1st</sup> July 2015**

These were approved and signed.

4. **Matters Arising:-**

i) **Churchyard seat** – Mrs J Gray is organising treating of seat in memory of her husband.

ii) **Call to Serve** – It was agreed to pay the additional £80 for Mrs B Hibbert to complete the certificated course. Any further costs will be considered by the PCC.

5. **Correspondence**

i) **What is Discipleship?** Training to be held in 4 venues this Autumn. Mrs J Slater to attend one of them.

ii) **'My Hope'** a Billy Graham film is being shown at Victoria Hall in Grange on 12<sup>th</sup> November at 7.30pm.

iii) **Christingle leaflet from Bishop of Truro** – o be passed on to Mrs C Postlethwaite.

6. **Finance**

i) **Treasurer's Report - Accounts (estimated)**

NatWest – Current	£11,735
Churchyard	£715

CCLA - F & R	£50,000
Deposit	£14,687
Churchyard	£21,198

ii) **Fees**

The Treasurer informed the PCC of guidance from the Diocese regarding the fees charged by churches for weddings and funerals. Key points to note are:-

i)The church must provide a service for the C of E approved fees with no extras. Heating is a permissible extra only if used for service.

- ii) When setting fees for organist you must consider ability of organist. All the fee must go to organist. St Peter's have fee of £55 for any organist.
- iii) Vergers can only be charged at the amount they are paid.
- iv) All collections are the property and responsibility of the PCC. Treasurer/ church to send money on to Charities, not funeral directors though cheques may be passed on to funeral directors.
- v) PCC pay charities direct by cheque not via funeral directors. These cheques to charities will show as donations in church accounts.

Important to let family know what total collection was from funeral for charity/church. Clergy can mention that collection could be given to church funds.

Dr E Taylor to write policy in line with new guidelines and bring to PCC

Maintenance co-operative project mentioned but deferred??

## 7. **Worship and Services**

### **Harvest**

Non-perishable goods to food bank, perishables to Family Drop-in Centre at Flookburgh, cash collection to food bank.

### **Remembrance**

As in previous years Mr P Fitchett to do roll call if well enough.

### **Christmas**

i) **Christmas Flowers and Crib** – to be done for Sunday 13<sup>th</sup> December ready for 9 Lessons and Carols. *Action:- Mrs J Slater and Mrs S Dean*

ii) **'9 Lessons and Carols'** – Sunday 13<sup>th</sup> December at 5.30pm - there will be no morning service that day. *Action:- Mr J Hibbert to arrange readers?*

### iii) **Carol Singing**

**Thursday 17<sup>th</sup>** – Field Broughton

**Friday 18<sup>th</sup>** Barber Green to finish at High Newton Village Hall with Jacob Join supper

iv) **Christingle** – Sunday 20<sup>th</sup> December at 5.30pm - there will be no morning service.

*Action:- Mrs V Dixon and Mrs C Postlethwaite to organise.*

v) **Christmas Day – 9.30 am Service**

Cash collection on Christmas Day and Tree of Light donations to go to Derian House.

vi) **Epiphany Lunch** – Sunday 3<sup>rd</sup> January.

## 8. **Fabric**

i) **Damp in south transept** - Mr J Burrows looking at this and top of tower in next few days. Also the loose flag stone inside church door near hymn book store.

ii) **Bell frame** need painting before next quinquennial inspection.

*Action:-Dr E Taylor to contact painter.*

## 9. **Churchyard**

Burials – It has been discovered that there is an anomaly regarding Aynsome as it doesn't appear in areas covered by Cartmel cemetery which is responsibility of Lower Allithwaite Parish Council and is not in Broughton East Parish. This is due to Church parish boundaries differing to Parish Council boundaries.

*Action:- Rev N Devenish to contact Lower Allithwaite Parish Council.*

**10. Pastoral/ Community/ Outreach**

i) Mrs J Slater is continuing to visit in the parish and is attending a course on local lay ministry and will be able to be authorised early 2016. This would mean that Mrs J Slater would be able to take Service of the Word if required. An authorisation service will be arranged for next year.

ii) Rev N Devenish to send Parish News to Dr E Taylor.

iii) Mr J Hibbert attended course on Back to Church Sunday ???

**11. Deanery -Nothing to report as Mrs B Hibbert absent.**

**Diocese – covered in MAP earlier on Agenda**

**Churches Together – Cross of Unity here on 11<sup>th</sup> October.**

**12. Team Council**

Meeting next week.

**13. Any Other Business**

i) The Safe Guarding Policy was adopted by unanimous vote. Mrs B Hibbert has attended training and Mrs J Slater to attend training later this year

ii) There is vacancy on the flower rota coming up so another volunteer is needed.

**Action:- Mrs J Slater.**

iii) Rev N Devenish thanked Field Broughton Church for the help and support given by volunteers over the Magna Carta weekend which had been a resounding success and blessed with good weather.

The meeting closed at 9.15pm with the Grace

**Next meeting is at 7.30pm on 17<sup>th</sup> November at High Newton**