

ST PETER'S CHURCH FIELD BROUGHTON

Minutes of the PCC Meeting held on Monday 8th January 2018 at 7.30pm In the Parish Rooms, Field Broughton.

Present: Rev N Devenish, Mr J Hibbert, Mr B Crossley, Mrs S Dean, Mrs T Calway, Mrs B Hibbert, Mr M Slater, Mrs V Richardson, Mr A Sykes, Mrs V Dixon.

Welcome and Prayers.

Rev N Devenish opened the meeting with Prayers and welcomed Mrs T Calway to her first PCC meeting.

1. Apologies - None

2. The Way forward

There is to be a meeting with the PCC's of Cartmel and Field Broughton, the Archdeacon and a representative from the Diocesan Pastoral Committee on 31st January at 7.30pm in Cartmel Priory School.

A letter from the Diocesan Board of Finance reporting on the poor state of finance has been received.

It was agreed that to make our position clear with regard to the team, neither parish would participate in team activities or meetings in the future.

3. Minutes of Meeting held 13th November 2017

The Minutes were approved and signed as a true record of the meeting.

4. Matters Arising;-

All actions will be covered under appropriate headings on Agenda

5. Correspondence

i) Data Privacy Regulations – these change in May 2018, discussion was held on such things as Electoral Roll and Parish Registers etc. It was agreed to await further guidance from Diocese.

ii) Letter from Diocesan Board of Finance

6. Finance

i) Mrs T Calway was welcomed to meeting as our new Treasurer.

It was agreed that Mrs T Calway would become a signatory on all the Church bank accounts.

Proposed by Mr J Hibbert and seconded by Mr A Sykes and unanimously agreed.

i) Treasurer's Report

The accounts are up to date to November 2017 with nothing exceptional to report.

The content of future treasurer's reports and what information the PCC would like at each meeting was agreed.

This would include the bank account balances, overall financial position, any trends that are significant and any extra-ordinary items of income and expenditure, whether we are on budget or not.

Carol Singing

The Carol singing raised £262.86 which was donated to St Mary's Hospice a thank you letter had been received, the Tree of Life monies will be sent to Derian House.

Fees

It was agreed to accept the proposed costs with the verger costs being increased to £65

7. Worship and Services

i) Strategic Review of role of Church in parish

Rev N Devenish is to attend the AGM of the Friends of St Peter's on 17th January.

ii) Christmas review.

Rev N Devenish thanked those concerned with producing and circulating the invites, it was good to see the community together for the Carol Service and the Christingle both had a very good attendance.

Christingle

Due to numbers involved it was agreed to have more sidesmen on duty to help with crowd management and lighting of Christingles. The new Children's Society gift aid envelopes/forms had caused some confusion and it was felt it had affected the collection. To be reviewed for next year.

The Tree of Life raised £28 not as much as in previous years, it was decided that next year we would put up the tree on Advent Sunday. The stars to be available from All Souls at end of October ready for advent.

All Souls to be celebrated with a joint evening service on Thursday 1st November with Choir.

Epiphany Lunch

This had once again been successful, a donation will be made to the Parish Room towards heating costs, and after expenses the surplus will be donated to the Christmas Charities.

Christmas 2018

This year Christmas Day falls on a Tuesday. It was agreed to hold a Service on Sunday December 23rd.

iii) Recorded music for Matins

Mr J Hibbert and Mr B Crossly will arrange to borrow recording equipment to record the music for Matins in the future.

Action:- Mr J Hibbert and Mr B Crossley

iv) Purchase of tablet.

It was agreed that the churchwardens should purchase user-friendly tablet for use in church to play music in absence of organist. A budget not to exceed £300 was agreed.

v) Microphone

It was noted that visiting clergy should be made aware that the microphone should be worn centrally on clothing to avoid sound breaking-up.

8. Fabric

- i) **Parking** - ongoing
- ii) **Repairs to buttress** - ongoing

9. Churchyard

i) **Weed killing of French drain.** – To be done in Spring when weeds start to re-grow and weedkiller more effective.

ii) **Laurels** – It was agreed that the area of laurels needs attention as they have grown large. After discussion it was agreed to prune them hard back to near ground level and then keep them down or apply suitable weed killer (removal of the root systems would be a very large undertaking with a risk of damaging the graves at the top of the bank). The bank would eventually be returned to grass.

Proposed: Mr J Hibbert and seconded by Mrs V Richardson

10. Pastoral/ Community/ Outreach/ Digital updates

i) **Parish Rooms** – Meeting to look at way forward to be held in January. Mr R Oram has joined the Parish Room Committee.

i) **Safe-guarding training for PCC**

Action:- to be arranged in Spring – keep on agenda.

11. Diocese/Deanery/ Churches Together.

Deanery Synod – Next meeting 30th January at St Mary's Windermere

Diocese – Letter regarding Diocesan Finance and the proposed budget for the next 3years

Churches Together. Nothing to report.

12. AOB.

APCM

This was fixed for the 24th April 2018 at 7pm in the Parish Rooms.

Next PCC Meeting was fixed for Monday 5th March in the Village Hall, High Newton at 7.30pm, when we will ratify the Treasurers Report and year end Accounts, all other reports to be given to secretary either at the March Meeting or no later than 12th March.

NB. List of reports required is included at end of Minutes.

The meeting closed with the Grace.

Cont.

Reports for APCM 2018 -

Treasurer/accounts for 5th March meeting – other reports to secretary no later than 12th March- ideally for PCC meeting on 5th

Mrs S Dean

Agenda

Minutes of the last Vestry Meeting and APCM

Cartmel Priory School Governor's Report

Compile Annual report

Mrs B Hibbert

Leven Valley School Governor's Report

Deanery Synod Report (brief note)

The Electoral Roll

Rev N Devenish

Team Vicar's Report

Mr M Slater

Churches Together Report

Mrs T Calway -

Treasurer's Report

Mr B Crossley & Mr J Hibbert

Churchwardens Report – to include brief note on churchyard.

Obtain Parish Room Report.

Mrs J Slater

Pastoral report?